

New and Returning Graduate Students

# Saint Francis Medical Center College of Nursing

*A Tradition of Excellence in Nursing Education*



4.0

## Graduate Student Fall 2022 Class Schedule and Registration Guide

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Peoria, Illinois 61603-3783

**Website:** [www.sfmccn.edu](http://www.sfmccn.edu)

## TABLE OF CONTENTS

Semester Registration Procedure .....	3
Registration Dates.....	4
Fall Semester Academic Calendar.....	5
Fall Course Offerings .....	6
Online Registration Instructions.....	9

## Semester Registration Procedure

For Fall 2022 registration ONLY, all currently enrolled graduate students **will register online**

Telephone assistance from the Registrar Office (624-8980) is available during normal business hours (8:00 a.m. to 4:00 p.m. Monday through Friday). E-mail to the Registrar will be answered the following business day. The Registrar's e-mail address is [austin.w.blair@osfhealthcare.org](mailto:austin.w.blair@osfhealthcare.org). For registration questions, a list of contacts is included.

### Academic Advisement:

- Advisement for Fall 2022 classes ends 6/1/22.
- All currently enrolled graduate students must meet individually in person with his/her Academic Advisor.
- It is the student's responsibility to make an appointment to see the advisor. Students are encouraged to either use email or leave a telephone message when trying to contact advisors. It is recommended that you develop at least two schedules in case your first selections are closed when you go online. The Registration Forms are for your convenience and do not need to be submitted to the Registrar's Office.
- Choose classes by checking the Fall 2022 Class Schedule for the classes you want and the time and location most convenient.
- Check prerequisites in the College Catalog or click on College website <http://www.sfmcon.edu>. Prerequisites must be met before you register for the course.
- **When meeting with Academic Advisor is completed, the advisor is to release the 'hold' on registration so you will be able to access the Fall 2022 courses online during your level's online registration dates. Before leaving the meeting make sure this has been done by your advisor.**
- Students will not be able to register if they have delinquent financial obligations to the College or to financial aid programs.
- Class and clinical sections will be determined by registrations. The College reserves the right to limit enrollment in sections and to cancel a section for which there are insufficient registrations. The size of a clinical group is determined by limitations set by the clinical agency. The number in parentheses after each lab section represents the maximum number of students for the Lab. The College cannot exceed that number. **The College reserves the right to change or adjust course and clinical or lab schedules of students, as needed.**

## FALL 2022 REGISTRATION DEADLINE DATES:

Currently enrolled Spring 2022 students will have online access to register during the registration dates indicated in the table below. Refer to the schedule below to determine when your level will have access to online registration.

CURRENT STUDENT LEVEL SPRING 2022	ONLINE REGISTRATION ACCESS DATES	REGISTRATION METHOD
Graduate Students- currently enrolled Spring 2022	Mon 3/28/22 7:00 am – Thur 3/31/22 10:00 pm	ONLINE
Graduate Students- Incoming Fall 2022	Mon 4/04/22 7:00 am – Thur 4/07/22 10:00 pm	ONLINE
Graduate (Student at Large)	Submit Registration Form (signed by advisor) to Registrar before 4/07/22	Paper Registration Form

### WALK-IN FALL REGISTRATION

Students who do not register online, submit Registration Forms, signed by Academic Advisor to Registrar's Office, Room 628 Monday-Friday between 8:00 am – 4:00 pm. Graduate students may submit signed Registration Forms to Vicki Craig, Room 626. Please submit the forms to Admissions by May 27, 2022. Students using walk-in registration will receive confirmation of classes by email.

### Registration and Student Account Implications:

- To assure timely receipt of billing statements and to allow time needed to complete financial arrangements, please register as early as possible.
- Student Account payment is **due 30 days prior to semester start** (Due date for Fall 2022 semester is July 15, 2022)
- Students who register **after** the tuition/fee due date must make **immediate** payment arrangements in the Student Finance Office, Room 710
- Students who register late and have an unpaid account balance by the tuition/fee due date may experience:
  - \* Delays in financial aid processing.
  - \* \$25 monthly late charges on unpaid balance of account
  - \* Hold on class attendance
  - \* Unnecessary Stress!

- ***Please allow several weeks to process financial aid***

\* Students enrolled in 6 credit hours or more may be eligible for federal student loans or other financial assistance. The FAFSA must be filed and financial aid process complete. (For more information please contact the Student Finance Office (624-9932))

\*OSF employees utilizing **Tuition Waiver**/Reimbursement Education benefits must complete the appropriate form and submit to OSF HR. (Please see details on E-college Student Finance.) ***Special note: Waivers are applied to tuition only. All other fees are the student's responsibility.***

**Textbook Information**

To comply with federal requirements of the Higher Education Opportunities Act, textbook information for each semester will be posted on the College of Nursing website. **NOTE:** Prices posted are provided by the publishers and represent the prices they charge to the public. They are subject to change without notice.

**MINIMUM COMPUTER REQUIREMENTS**

All College of Nursing courses require the use of a computer and an e-mail account. You may use the College's computer labs or your own personal computer. If you choose to use a personal computer the minimum requirements can be found in the current College of Nursing catalog.

**Fall 2022 Semester**

Fall Tuition Due .....	July 15, 2022
Faculty Return.....	August 8, 2022
BSN New Student Orientation .....	August 11, 2022
Classes Begin .....	August 15, 2022
Last Day to Change Registration .....	August 19, 2022
Labor Day Holiday.....	September 5, 2022
Last Day to Withdraw with "W" .....	October 21, 2022
No Classes.....	November 23, 2022
Thanksgiving Holiday.....	November 24-25, 2022
Classes End .....	December 2, 2022
Final Examinations.....	December 5-9, 2022
Graduate Program Recognition Dinner.....	December 8, 2022
Commencement.....	December 10, 2022
Faculty Last Day .....	December 16, 2022

## **Fall 2022 Course Offering:**

### **GRADUATE PROGRAMS**

**Graduate courses are online and offered in three (3) formats.**

**ASYNC-Courses are asynchronous (students and faculty ARE NOT in the course at the same time) and do not meet live at all.**

The asynchronous format allows students to access the course and make their contributions on their own schedule. While the course has due dates for assignments and discussions, none of the class is conducted live. The asynchronous format is delivered using the College's learning management system (LMS). All assignments, discussions etc. are in the LMS.

**HYBRID-Courses are mostly asynchronous (students and faculty ARE NOT in the course at the same time) but will meet *live* synchronously for some classes (students and faculty ARE IN the course at the same time) via a videoconferencing system during the first week and additional times during the semester.**

The synchronous portion of the class allows students to attend class in a live "classroom" setting from the comfort of their home or office. The student's computer must have adequate Internet speed and be able to support online coursework. Students may need to purchase a webcam and microphone if these features are not built into the computer. Students are required to use an "appropriate headset" [USB connection, (instead of a jack), a noise cancelling microphone, and an inline mute/volume control] in all courses. Doing so will improve audio quality for everyone in the class and may also help each student focus more on the discussion since the headset can screen out ambient noise in the student's environment. *Faculty will notify student of live meeting dates; questions about meeting dates should be directed to the faculty teaching the course.*

The asynchronous portion of the class will be conducted using the College's learning management system (LMS).

**SYNC-Courses are synchronous (students and faculty ARE IN the course at the same time) and meet live each week via videoconferencing.**

The synchronous option allows students to attend class in a live "classroom" setting from the comfort of their home or office. The student's computer must have adequate Internet speed and be able to support online coursework. Students may need to purchase a webcam and microphone if these features are not built into the computer. Students are required to use an "appropriate headset" [USB connection, (instead of a jack), a noise cancelling microphone, and an inline mute/volume control] in all courses. Doing so will improve audio quality for everyone in the class and may also help each student focus more on the discussion since the headset can screen out ambient noise in the student's environment.

**PRAC-Practicum courses are completed at a predetermined clinical site(s) with a preceptor(s).** Each practicum course requires completion of a different number of practicum hours. The number of required practicum hours is found in the course description located in the College Catalog (see [sfmcon.edu](http://sfmcon.edu)).

**Times for courses are in Central Standard Time (CST).**

**For questions on any course or the teaching format, contact the faculty member teaching the course.**

<b>Course</b>	<b>Course Name</b>	<b>Credits</b>	<b>Faculty</b>	<b>Seats</b>	<b>Delivery</b>
500 01	Theoretical Foundations of Advanced Nursing Practice	3	Cone	15	SYNC Wed 3 - 5 pm
500 02	Theoretical Found. of Advanced Nursing Practice	3	Cone	15	SYNC Thurs 3 - 5 pm
509 01	Adv. H. Assess, CL Reasoning & Diagnosis Across Lifespan	3	Slaughter	25	SYNC Wed 8 pm-10 pm
511 01	Differential Diagnoses	3	Slaughter	25	ASYNC
519 01	Adv Patho Across the Lifespan	3	Slaughter	25	SYNC Tues 8 pm-10 pm
519 02	Adv Patho Across the Lifespan	3	Slaughter	15	ASYNC
531	Health Assess/Diagnostic Reasoning, Patho, Pharm Across the Lifespan	3	Bonney	25	SYNC Tues 6-8 pm
536	Issues and Roles in Nursing Education	3	Bonney	25	SYNC Tues 4-6 pm
545	Adv Health Assess & Diagnostic Reasoning for the Neonate	3	Bowers	10	ASYNC
549	Neonatal Management I	3	Bowers	10	ASYNC
550	Neonatal Management II	3	Bowers	10	ASYNC
554	Human Resource Management	3	Garcia	25	ASYNC
556	Family Health Management II	4	Lipps	25	
557	Family Health Management III	4	Lipps	25	
568	Advanced Assessment and Therapeutic Interventions	3	Weaver	12	ASYNC
569	Practicum I	2	Weaver	12	ASYNC
572	Advanced Psychiatric Nursing - Diagnosis & Mgmt of Adults & Specialty Populations	3	Weaver	10	ASYNC
573	FPMHNP Practicum III	2	Weaver	10	ASYNC
599.05	Graduate Independent Study	0.5	Bonney	10	ASYNC
599cr1	Graduate Independent Study	1	Bonney	10	ASYNC
599.2	Graduate Independent Study	2	Bonney	10	ASYNC
599.3	Graduate Independent Study	3	Bonney	10	ASYNC
600.1	Educator Practicum	3	Bonney	10	TBD
600.2	Educator Practicum	3	Bonney	10	TBD
614.1	Management Practicum w/Capstone	3	Garcia	10	SYNC Dates TBD
614.2	Management Practicum w/Capstone	3	Garcia	10	SYNC Dates TBD
622	Evidence-Based Inquiry	3	Cone	25	Meet for orientation on Monday 4-7pm

Course	Course Name	Credits	Faculty	Seats	Delivery
631	Neonatal Nurse Practitioner Practicum	9	Bowers	10	ASync
631.1	Neonatal Nurse Practitioner Practicum	4.5	Bowers	10	ASync
631.2	Neonatal Nurse Practitioner Practicum	4.5	Bowers	10	ASync
632AG	Adult Geron Acute Care Diagnostics and Therapeutics	3	TBD	15	Sync Mon 5 pm – 8 pm
633AG	Adult Geron Application of Acute Care Diagnostics and Therapeutics	1	TBD	15	Sync Mon 5 pm – 8 pm
707	Prin of Epidemiology & Health Promotion in Adv Nursing Pract	3	Bailey	25	Sync - Tue 6:30-8:30 pm
710 01	Biostatistics	3	TBD	25	Sync Tues 7 pm – 8 pm
736	Translation of Evidence Based into Practice	3	Cone	25	HYBRID Thurs 6 - 8 pm
740	Impact of Ethics and Law on the Role of the DNP	3	Anderson/ Henderson	25	Sync Tues 5:30 – 7:30 pm
759	Information & Tech for Trans. of Healthcare	3	Bonney	25	
830.1	DNP Practicum	1	Garcia	15	ASync
830.2	DNP Practicum	2	Garcia	15	ASync
830.3	DNP Practicum	3	Garcia	15	ASync
830.4	DNP Practicum	4	Garcia	15	ASync
830.5	DNP Practicum	5	Garcia	15	ASync
830.6	DNP Practicum	6	Garcia	15	ASync
830.7	DNP Practicum	7	Garcia	15	ASync
830.8	DNP Practicum	8	Garcia	15	ASync
834.2	DNP Project	4	Garcia, Cone, Slaughter, Bonney		HYBRID Mon 6 pm - 8 pm
899.1	Independent Study for Doctoral Students (1 Cr Hr)	1	TBD	15	ASync
899.2	Independent Study for Doctoral Students (2 Cr Hr)	2	TBD	15	ASync
899.3	Independent Study for Doctoral Students (3 Cr Hr)	3	TBD	15	ASync



# Online Registration Instructions

When online registration for Fall 2022 is available, log in to the Student Information System (SONIS) -Online Registration Steps:

## eTools

The electronic tools listed here are designed to help students and staff manage their online experience.

### Students

- Elsevier Evolve
- Microsoft Online
- [Student Information System \(SONIS\)](#)
- Student Community
- Learning Management System (Canvas)
- Community Volunteer Activities - SCOOP

The screenshot shows the SONIS interface for Saint Francis Medical Center College of Nursing. The top navigation bar includes 'DEGREE AUDIT', 'HOLDS', 'SCHEDULE', and 'REGISTRATION'. A left-hand navigation menu is open, with 'Registration' highlighted in blue. A red arrow points from the 'Registration' menu item to the 'Registration' page content. The page title is 'Registration'. Below the title, it says 'Registration for 202021/1'. There is a section for 'PENDING REGISTRATION - NONE' with a table showing 'Pending Credits: 0', 'Enrolled Credits: 0', and 'Total Credits: 0'. Below this is a section for 'COURSE OFFERINGS' with a red link that says '(CLICK A SPACES LINK BELOW TO ADD A COURSE)'. The table headers for 'Course', 'Spaces', 'Wait', and 'Description' are visible at the bottom of the screenshot.

PENDING REGISTRATION - NONE

Course	Description	Section	Session	Credits	L
Pending Credits: 0      Enrolled Credits: 0      Total Credits: 0					
<b>Find course</b>					
COURSE OFFERINGS (CLICK A SPACES LINK BELOW TO ADD A COURSE TO YOUR CART.)					
Course	Spaces	Wait	Description	Section	
BSN 304	<a href="#">18</a>	0	Nursing and Healthca	01	
BSN 304	<a href="#">0</a>	0	Nursing and Healthca	02	
BSN 310	<a href="#">9</a>	0	Health Assessment	01	
BSN 310	<a href="#">10</a>	0	Health Assessment	02	
BSN 310	<a href="#">19</a>	0	Health Assessment	03	
BSN 310	<a href="#">2</a>	0	Lab - Health Assessment	A	
BSN 310	<a href="#">1</a>	0	Lab - Health Assessment	B	
BSN 310	<a href="#">2</a>	0	Lab - Health Assessment	C	
BSN 310	<a href="#">2</a>	0	Lab - Health Assessment	D	

**Click on the Spaces number to register for on of those seats.**

**Means that no more seats are available.**

PENDING REGISTRATION - TIME OUT AT 12:26 PM.

Course	Description	Section
<b>BSN 304</b>	<b>Nursing and Healthcare Ethics</b>	<b>01</b>

Pending registration(s) are shown in red above. Click 'Continue Registration Process' when you have finished.

Pending Credits: 3      Enrolled Credits: 0      Total Credits: 3

**Click** → CONTINUE REGISTRATION PROCESS

**MAIN**

**To Register** → Continue Registration Process

**To delete course** → CLEAR PENDING AND RESTART REGISTRATION

Enrollment code for Registration explanation:  
Audit:  
C E:

## Registration

Trans. Ref.	School Year
Activity Fee	202021
Technology Fee	202021
Tuition for BSN 304	202021

Total unposted credits: 3.00

COMPLETE REGISTRATION

Click

(Your registration will not be processed until you click the *Complete Registration* button above.)  
Cancel Pending Registration Option Unavailable

**REGISTRATION IS COMPLETED. You can print a copy of your schedule.**

- 
1. Other students will be registering at the same time. Course seats may fill up while you are in process.
  2. You may register for all of your classes at once or you may register and finalize your courses one at a time
  3. If you finalize a course and need to switch courses (or sections), you will need to complete and submit an Add/Drop Form through the Registrar’s Office, Room 628.

**\*\*Please understand that we will try to place you in the courses and sections you have selected, but remember there are no registration guarantees. If you are placed in a different section for any reason, you will be notified of the change.**