OPERATIONAL LOG

HOSPITAL INCIDENT COMMAND SYSTEM

1. INCIDENT NAME

2. DATE PREPARED

3. OPERATIONAL PERIOD DATE/TIME

4. SECTION / BRANCH

5. POSITION

6. ACTIVITY LOG

Time	Major Events, Decisions Made, and Notifications Given

7. PREPARED BY (SIGN AND PRINT)

8. FACILITY NAME

PURPOSE: DOCUMENT INCIDENT ISSUES ENCOUNTERED, DECISIONS MADE, AND NOTIFICATIONS CONVEYED. **ORIGINATION:** COMMAND STAFF AND GENERAL STAFF.
COPIES TO: INCIDENT COMMANDER, PLANNING SECTION CHIEF, AND DOCUMENTATION UNIT LEADER.

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