

Students going to be: J2, S1, S2
Registration Due Date: **4/05/2024**

Saint Francis Medical Center College of Nursing

A Tradition of Excellence in Nursing Education



For students going to be J2s, S1s, S2s **Fall 2024 Class Schedule** **and Registration Guide**

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Registration Process Flowchart for J2s & S1s



REGISTRATION DUE DATE:

Friday April 5, 2024

ONLINE - Registration for S2s

CURRENT STUDENT LEVEL SPRING 2024	ONLINE REGISTRATION ACCESS DATES	REGISTRATION METHOD
Spring 2024 – currently enrolled S1s and S2s	Mon 4/1/24 8:00 am – Fri 4/5/24 10:00 pm	Online in SONIS

Advisement/Registration

Course Bundling:

Students will register by selecting a course bundle versus individual courses and sections. This will greatly reduce scheduling conflicts for students. Course bundles (*see Course Bundle Charts*) have been created and contain all of the necessary J2 and S1 courses and lab sections to enable a student to be enrolled full time.

Academic Advisement:

- **Advisement for Fall classes ends 4/5/24.**
- All BSN students **MUST** meet individually with his/her Academic Advisor.
- It is the student’s responsibility to make an appointment to see the advisor. Students are encouraged to either use email or leave a telephone message when trying to contact advisors. It is recommended that you develop at least three schedules in case your first selections are closed. The bundle choices are to be emailed to the Registrar.
- Check prerequisites in the College Catalog or click on College website <http://www.sfmcon.edu>. Prerequisites must be met before you register for the course.
- At this point online registration is not possible for course bundling so please choose three (3) course bundle options (and rank them) that are most convenient for you. The College will do its best to enroll you in your top choice.
- **While meeting with Academic Advisor, the student and the advisor will decide on the bundle choices and email the Registrar.**
- Students will not be registered for courses if they have delinquent financial obligations to the College or to financial aid programs.

- Class and clinical sections will be determined by registrations. The College reserves the right to limit enrollment in sections and to cancel a section for which there are insufficient registrations. The size of a clinical group is determined by limitations set by the clinical agency. **The College reserves the right to change or adjust course and clinical or lab schedules of students, as needed.**

Enrollment in Bundle Options for J2s and S1s

FULL TIME STUDENTS

J2 - Full time J2 students will be enrolled into one of the predefined full time course bundles (D1, D2, D5 or D6). Each full time course bundle contains a total of 16 credit hours and includes all of the J2 course lecture, lab and clinical requirements. **Please see page 7 of this guide to view Full Time J2 Course Bundle Options.**

S1 - Full time S1 students will be enrolled into one of the predefined full time course bundles (E1 or E2). Each full time course bundle contains a total of 16 credit hours and includes all of the S1 course lecture, lab and clinical requirements. **Please see page 9 of this guide to view Full Time S1 Course Bundle Options.**

PART TIME STUDENTS

Students interested in enrolling part time, will use the list of courses and sections shown below to create a schedule. Students are required to discuss their desired schedule with their academic advisor and email the request to the Registrar. **The College reserves the right to change or adjust course and clinical or lab schedules of students, as needed.**

SAMPLE BSN CURRICULUM SCHEDULE

<u>First Semester:</u>	<u>Credits</u>
321 Learning Strategies for Nursing Students	1
324 Conceptual Basis of Nursing I Theory	4
325 Conceptual Basis of Nursing I Clinical	2
314 Pharmacological Basis of Nursing Practice	3
312 Pathophysiology	4
310 Health Assessment	<u>3</u>
Total Semester Credit Hours	17

Second Semester (J2):

330 Conceptual Basis of Nursing II Theory	5
331 Conceptual Basis of Nursing II Clinical	5
304 Nursing and Healthcare Ethics	3
322 Concepts of Care for the Older Adult	<u>3</u>
Total Semester Credit Hours	16

Third Semester (S1):

426 Conceptual Basis of Nursing III Theory	5
427 Conceptual Basis of Nursing III Clinical	5
318 Research for Nursing Practice	3
434 Concepts in Nursing Management	<u>3</u>
Total Semester Credit Hours	16

Fourth Semester (S2):

438 Conceptual Basis of Nursing IV Theory	5
439 Conceptual Basis of Nursing IV Clinical	5
412 Trends and Issues for Professional Nursing	3
431s Elective (Same elective options as before)	<u>3</u>
Total Semester Credit Hours	16

Total program credit hours – 124 (59 pre-requisite, 65 at the College of Nursing)

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DETAILED J2 COURSE SECTION LISTING

Course Section	Day	Time	Room	Faculty
304 Nursing and Healthcare Ethics – 3 Credits				
01 (On-line)	TBD	TBD	N/A	TBD
322 Concepts of Care for the Older Adult – 3 Credits				
01 (On-line)	Testing on Thursdays	1300-1600	TBD	TBD
02 (On-line)	Testing on Tuesdays	0900-1200	TBD	TBD
330 Conceptual Basis of Nursing II Theory (Lecture) – 5 Credits <i>(This course will consist of 8 weeks mental health concepts and 8 weeks women’s health concepts. Students will switch at midterm.)</i>				
A	Monday	0900-1130 & 1230-1500	TBD	TBD
B	Monday	0900-1130 & 1230-1500	TBD	TBD
331 Conceptual Basis of Nursing II Clinical – 5 Credits <i>(This course will consist of 8 weeks mental health concepts and 8 weeks women’s health concepts. Students will switch at midterm.) Please note that the A1 and A3 mental health day shift clinicals start at 0800 while the B1 and B3 women’s health clinicals will start at 0700).</i>				
A1	Tuesday	0800-1600	TBD	TBD
	Wednesday	0800-1600	TBD	TBD
B1	Tuesday	0700-1500	TBD	TBD
	Wednesday	0700-1500	TBD	TBD
A3	Thursday	0800-1600	TBD	TBD
	Friday	0800-1600	TBD	TBD
B3	Thursday	0700-1500	TBD	TBD
	Friday	0700-1500	TBD	TBD

The College reserves the right to change or adjust clinical or lab schedules of students as needed.

FULL TIME – J2 COURSE BUNDLE OPTIONS

		J2 Bundles			
		Fall 2024			
Bundle:	Monday	Tuesday	Wednesday	Thursday	Friday
D1	9 am-11:30 am and 12:30 pm-3 pm <u>330 A</u> Concepts II Lecture	8 am- 4 pm <u>331 A1</u> Concepts II Clinical	8 am- 4 pm <u>331 A1</u> Concepts II Clinical	On-line <u>304 01</u> Ethics On-line <u>322 01</u> Care of Older Adult	
D2	9 am-11:30 am and 12:30 pm-3 pm <u>330 B</u> Concepts II Lecture	7 am- 3 pm <u>331 B1</u> Concepts II Clinical	7 am- 3 pm <u>331 B1</u> Concepts II Clinical	On-line <u>304 01</u> Ethics On-line <u>322 01</u> Care of Older Adult	
D5	9 am-11:30 am and 12:30 pm-3 pm <u>330 A</u> Concepts II Lecture	On-line <u>304 01</u> Ethics On-line <u>322 02</u> Care of Older Adult		8 am - 4 pm <u>331 A3</u> Concepts II Clinical	8 am - 4 pm <u>331 A3</u> Concepts II Clinical
D6	9 am-11:30 am and 12:30 pm-3 pm <u>330 B</u> Concepts II Lecture	On-line <u>304 01</u> Ethics On-line <u>322 02</u> Care of Older Adult		7 am - 3 pm <u>331 B3</u> Concepts II Clinical	7 am - 3 pm <u>331 B3</u> Concepts II Clinical

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DETAILED S1 COURSE SECTION LISTING

Course Section	Day	Time	Room	Faculty
426 Conceptual Basis of Nursing III Theory – 5 Credit Hours				
01 (In seat)	Monday	0900-1130 & 1230-1500	TBD TBD	TBD TBD
427 Conceptual Basis of Nursing III Clinical – 5 Credit Hours				
01	Tuesday & Wednesday	0700-1500 & 0700-1500	TBD TBD	TBD TBD
02	Thursday & Friday	0700-1500 & 0700-1500	TBD TBD	TBD TBD
318 Research for Nursing Practice – 3 Credit Hours				
01 (On-line)	Arranged	TBD	N/A	TBD
02 (On-line)	Arranged	TBD	N/A	TBD
434 Concepts in Nursing Management – 3 Credit Hours				
01 (On-line)	TBD	TBD	TBD	TBD
02 (On-line)	Tuesday	0830-1130	TBD	TBD
03 (On-line)	Thursday	0830-1130	TBD	TBD

The College reserves the right to change or adjust clinical or lab schedules of students as needed.

FULL TIME – S1 COURSE BUNDLE OPTIONS

Fall 2024 S1 Bundles					
Bundle:	Monday	Tuesday	Wednesday	Thursday	Friday
E1	9 am-11:30 am and 12:30 pm-3 pm <u>426 01</u> Concepts III Lecture	7 am- 3 pm <u>427 01</u> Concepts III Clinical	7 am- 3 pm <u>427 01</u> Concepts III Clinical	Online 8:30 am-11:30 am <u>434 02</u> Management <i>or</i> Online (ASYNC) <u>434 01</u> Management	Online 318 01 Research
E2	9 am-11:30 am and 12:30 pm-3 pm <u>426 01</u> Concepts III Lecture	Online 8:30 am-11:30 am <u>434 03</u> Management <i>or</i> Online (ASYNC) <u>434 01</u> Management	Online 318 02 Research	7 am- 3 pm <u>427 02</u> Concepts III Clinical	7 am- 3 pm <u>427 02</u> Concepts III Clinical

Course 434 Management Sections 2 and 03- will meet HYBRID. The course will meet multiple weeks during the semester in person or virtually on their assigned weekday and time frame. Section 01 will meet asynchronously.

S2s Register ONLINE

DETAILED S2 COURSE SECTION LISTING

UNDERGRADUATE – S2 Courses						
Course	Course Name	Credits	Faculty	Max Seats	Location	Day and Time
412 01	Trends and Issues for Professional Nursing Practice	3	TBD	25	Online	
438 01	Conceptual Basis of Nursing IV Theory	5	TBD	60	In Seat NRC Aud.	Tuesday 900 am – 300 pm
439 01	Conceptual Basis of Nursing IV Clinical	5	TBD	60	In Seat TBD	Wed & Thurs 700 am–330 pm
431.2	Emergency Nursing Care of Clients	3	TBD	10	Adv. Lab	Mon 1-3 pm Additional 48 clinical hours TBD first day of class
431.6	Nursing Care of the Critically Ill Child	3	TBD	10	Family Lab	Mon 9-11 am Additional 48 clinical hours on Fridays
431.15	Transcultural Nursing	3	TBD	25	Arranged	HYBRID

HYBRID - Courses are mostly asynchronous (students and faculty ARE NOT in the course at the same time) but will meet *live* synchronously for some classes (students and faculty ARE IN the course at the same time) via a videoconferencing system called Adobe Connect during the first week and additional times during the semester.

REGISTRATION AND STUDENT ACCOUNTS IMPLICATIONS:

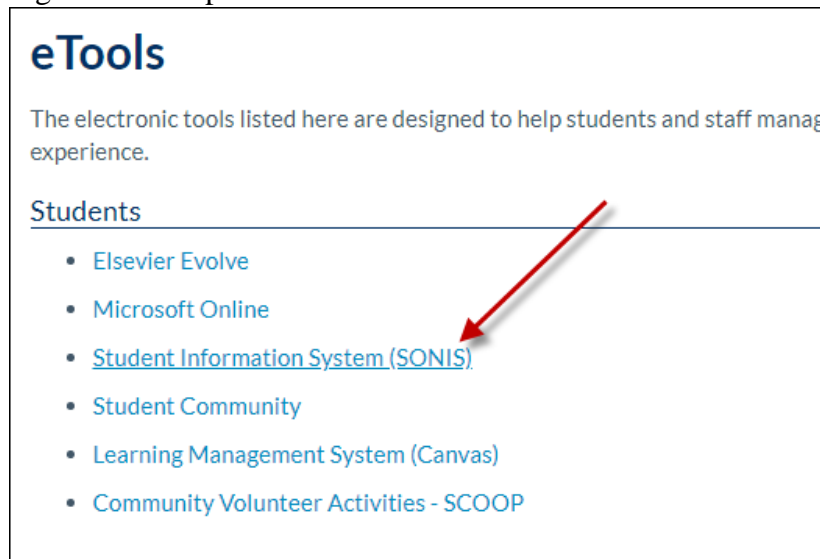
- To assure timely receipt of billing statements and to allow time needed to complete financial arrangements, please register as early as possible.
- Student Account payment is **due 30 days prior to semester start**
(Due date for Fall 2024 semester is July 19, 2024)
- Students who register **after** the tuition/fee due date must make **immediate** payment arrangements in the Student Finance Office, Room 710
- Students who register late and have an unpaid account balance by the tuition/fee due date may experience:
 - * Delays in financial aid processing.
 - * \$25 monthly late charges on unpaid balance of account
 - * Hold on class attendance
 - * Unnecessary Stress!
- **Please allow several weeks to process financial aid**
 - * Students enrolled in 6 credit hours or more may be eligible for federal student loans or other financial assistance. The FAFSA must be filed and financial aid process complete. (For more information please contact the Student Finance Office at 624-9932.)
 - * OSF Mission Partners utilizing **Guild Education** benefits for the first time must complete the Guild application at osf.guildeducation.com. **Special note: Waivers are applied to tuition only.**

MINIMUM COMPUTER REQUIREMENTS

All College of Nursing courses require the use of a computer and an e-mail account. You may use the College's computer labs or your own personal computer. If you choose to use a personal computer the minimum requirements can be found in the current College of Nursing catalog.

Online Registration Instructions – for Fall 2024 S2s

When online registration for Fall 2024 is available, log in to the Student Information System (SONIS) -Online Registration Steps:




eTools

The electronic tools listed here are designed to help students and staff manage their experience.

Students

- Elsevier Evolve
- Microsoft Online
- [Student Information System \(SONIS\)](#)
- Student Community
- Learning Management System (Canvas)
- Community Volunteer Activities - SCOOP



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Schedule

Registration

Links <

Logout

Registration

Registration for 202021/1

Currently r

PENDING REGISTRATION - NONE

Course	Description	Section	S
Pending Credits: 0	Enrolled Credits: 0	Total Cred	

COURSE OFFERINGS (CLICK A SPACES LINK BELOW TO ADD A COURSE)

Course	Spaces	Wait	Description
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PENDING REGISTRATION - NONE

Course	Description	Section	Session	Credits	L
Pending Credits: 0	Enrolled Credits: 0	Total Credits: 0			

Find course

COURSE OFFERINGS (CLICK A SPACES LINK BELOW TO ADD A COURSE TO YOUR CART.)

Course	Spaces	Wait	Description	Section
BSN 304	18	0	Nursing and Healthcare Ethics	01
BSN 304	0	0	Nursing and Healthcare Ethics	02
BSN 310	9	0	Health Assessment	01
BSN 310	10	0	Health Assessment	02
BSN 310	19	0	Health Assessment	03
BSN 310	2	0	Lab - Health Assessment	A
BSN 310	1	0	Lab - Health Assessment	B
BSN 310	2	0	Lab - Health Assessment	C
BSN 310	2	0	Lab - Health Assessment	D

PENDING REGISTRATION - TIME OUT AT 12:26 PM.

Course	Description	Section
BSN 304	Nursing and Healthcare Ethics	01

Pending registration(s) are shown in red above. Click 'Continue Registration Process' when you have finished.

Pending Credits: 3	Enrolled Credits: 0	Total Credits: 3
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CONTINUE REGISTRATION PROCESS
Click

MAIN

Continue Registration Process

To Register

CLEAR PENDING AND RESTART REGISTRATION

Enrollment code for Registration explanation
Audit:
C.E.

To delete course

Registration

Trans. Ref.	School Year
Activity Fee	202021
Technology Fee	202021
Tuition for BSN 304	202021

Total unposted credits: 3.00

Click

COMPLETE REGISTRATION

(Your registration will not be processed until you click the *Complete Registration* button above.)
Cancel Pending Registration Option Unavailable

REGISTRATION IS COMPLETED. You can print a copy of your schedule.

- =====
1. Other students will be registering at the same time. Course seats may fill up while you are in process.
 2. You may register for all of your classes at once or you may register and finalize your courses one at a time
 3. If you finalize a course and need to switch courses (or sections), you will need to email the Registrar.

****Please understand that we will try to place you in the courses and sections you have selected, but remember there are no registration guarantees. If you are placed in a different section for any reason, you will be notified of the change.**

Fall 2024 Calendar

<u>Fall Semester</u>	<u>2024-2025</u>
Fall Tuition Due	July 19, 2024
Faculty Return.....	August 12, 2024
BSN New Student Orientation.....	August 14 or 15, 2024
Classes Begin.....	August 19, 2024
Last Day to Change Registration.....	August 23, 2024
Labor Day Holiday.....	September 2, 2024
Last Day to Withdraw with "W".....	October 25, 2024
No Classes.....	November 27, 2024
Thanksgiving Holiday.....	November 28-29, 2024
Classes End.....	December 6, 2024
Final Examinations.....	December 9-13, 2024